

# RENATA AMALIA LARASATI

Surabaya, Indonesia

renataamalia55@gmail.com | +62 896 4383 2385 | [linkedin.com/in/renataamialiarasati](https://www.linkedin.com/in/renataamialiarasati) | [renataamalia55.github.io](https://renataamalia55.github.io)

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## PROFESSIONAL SUMMARY

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Business Statistics graduate from Institut Teknologi Sepuluh Nopember with experience in logistics operations, invoice validation, revenue assurance, and operational data analysis within the shipping industry. Skilled in reconciling high-volume shipment documentation, identifying data discrepancies, improving billing accuracy, and cross-functional collaboration. Strong foundation in data analysis, and financial reporting supported by international exposure as an IISMA Awardee at the University of Galway, Ireland. Interested in contributing to distribution, inventory, cost efficiency, and branch performance management through data-driven decision-making.

## PROFESSIONAL EXPERIENCE

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### QA Documentation & Invoicing | Logistics Operations & Revenue Assurance | PT Meratus Line & Group

Surabaya, Indonesia | Apr 2025 – Present

- Validated and reconciled invoice data against cargo manifests for 20,000+ cargo shipments across Indonesia, supporting billing accuracy, revenue assurance, and financial reporting reliability.
- Identified, clarified, and resolved operational data inconsistencies, contributing to a 35% reduction in reporting delays and improving documentation efficiency across logistics functions.
- Collaborated with cross-functional teams including finance, accounts receivable, e-tax, documentation, and sales to resolve discrepancies and ensure accurate, timely invoicing processes.
- Supported operational efficiency and financial control by maintaining accurate shipment, billing, and documentation records across high-volume logistics workflows.

### Data & Documentation Specialist | Melisa Digital Transformation Project | PT Meratus Line & Group

Surabaya, Indonesia | Dec 2024 – Apr 2025

- Processed and validated 50+ shipping documents covering 300+ containers, becoming the first team member to successfully complete the full processing milestone end-to-end.
- Maintained 99%+ data accuracy across shipping documentation, cargo manifests, and logistics records, directly supporting operational reporting and compliance requirements.
- Identified and resolved operational data issues while coordinating with the Digital Factory team to improve workflow efficiency and system integration across logistics processes.
- Used Microsoft Excel and Google Sheets to clean, validate, and organise large logistics datasets; prepared structured data feeds for performance dashboards and management reporting.

### Research & Publishing Assistant | Institut Teknologi Sepuluh Nopember

Surabaya, Indonesia | Aug 2024 – Mar 2025

- Supported ITS's 100 ISBN-Registered and Royalty-Earning Books Program through content preparation, source verification, scheduling, and publisher coordination with ITS Press.
- Listed as contributor in [Komputasi Analitika Menggunakan Excel dan R](#) (ISBN: 978-623-318-244-7), a published reference text on analytical computing — ITS Press, 2024.

### Finance and Accounting Intern | PT Bernofarm Pharmaceutical Company

Sidoarjo, Indonesia | Feb 2024 – May 2024

- Assisted in preparing and analyzing financial statements and reports, supporting financial control and processes across the finance function.
- Reduced data entry errors by 20% through careful cross-validation and structured documentation practices; improved record-keeping efficiency by 40%.
- Participated in internal audit activities and supported compliance with financial regulations; commended by the Finance Manager for accuracy and thoroughness.

### Search Ads Evaluator and Data Collector | Appen Ltd.

Remote, Australia-Based | Aug 2022 – Sept 2023

- Supported web evaluation and data verification projects for a leading global search provider; conducted verification processes for 50+ companies ensuring accuracy and data reliability.

## EDUCATION

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### Institut Teknologi Sepuluh Nopember

Surabaya, Indonesia | Sept 2020 – Sept 2024

#### Bachelor of Applied Business Statistics | GPA: 3.29 / 4.00

- Relevant coursework: Business and Statistical Analysis, Data Preprocessing, Risk Management, Data Visualization, Operational Logistics, Forecasting, Quality Control, Investment and Portfolio Management, Supply Chain Management.

### University of Galway, Shannon College of Hotel Management

Shannon, Ireland | Sept 2023 – Dec 2023

#### IISMA 2023 Awardee | Business Studies in International Hotel Management

- Key learning areas: Business Analytics, Management Accounting, Inventory Valuation, Labour Cost, Profit Margin, Budgeting, Leadership Development, Intercultural Communication.

## CORE SKILLS

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**Business & Operations:** Logistics Operations, Distribution Process Support, Revenue Assurance, Invoice Validation, Financial Reconciliation, Operational Reporting, Documentation Control, Process Improvement, Cost Efficiency Support

**Data & Analytics:** Data Analysis, Data Visualization, Forecasting, Time Series Analysis, Data Preprocessing, Data Cleaning, Data Validation, Dashboard Preparation, Statistical Analysis

**Tools & Programming:** Microsoft Excel (VBA/Macro), Google Sheets, Power BI, Tableau, Looker Studio, Python, R, SQL (MySQL, PostgreSQL), R Shiny, Microsoft Office

**Soft Skills:** Analytical Thinking, Problem Solving, Cross-functional Collaboration, Communication, Adaptability, Attention to Detail, Leadership Potential, Intercultural Communication

## SELECTED PROJECTS & LEADERSHIP

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### Portfolio Optimization Application — IDX ESG Leaders | Business Statistics Dept., ITS | May 2024 – Jul 2024

#### Final Project: Fuzzy Linear Programming and Global Minimum Variance

- Designed and built an interactive R Shiny web application to optimise ESG investment portfolios listed on the Indonesia Stock Exchange (IDX), applying Fuzzy Linear Programming and Global Minimum Variance methods.
- Conducted comprehensive ESG factor analysis; delivered an actionable optimization model with interactive efficient frontier visualization. Live app: <https://its.id/m/aplikasi-optimasi>

### IISMA Region UK-Ireland Challenge: Tales from Around the World | Oct 2023 – Nov 2023

#### Head of Control, Operational Activities

- Managed online event operations for 218 Zoom attendees and 70 YouTube Live viewers, coordinating session flow, timing, and participant engagement across an international audience.

### Student Orientation, Business Statistics Dept. 2022 | Jun 2022 – Dec 2022

#### Steering Committee

- Supervised 100+ freshmen and supported academic transition through structured orientation planning, teamwork, and cross-committee coordination.

### OLFACTION — Olympiad of Statistics Action 2021 | Sept 2021 – Oct 2021

#### Liaison Officer

- Facilitated high school Olympiad participants and coordinated group preparation; assisted managed group in achieving a national 2nd place ranking.

## AWARDS, CERTIFICATIONS & LANGUAGES

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**Awards:** IISMA Awardee 2023, Shannon College of Hotel Management, University of Galway; Best Team and Most Favourite Team, SDGs Social Campaign 2023.

**Certifications:** Data Science & Data Analysis — MySkill.id; Management Training, Institut Teknologi Sepuluh Nopember; Fundamentals of Quality Management System 5R and ISO 9001:2015; TOEIC EPT 860; Duolingo EPT 110.

**Languages:** Bahasa Indonesia (Native); English (Fluent / Professional); Japanese (Passive).